



SABANG SAJANIKANTA MAHAVIDYALAYA

P.O.: LUTUNIA, DIST.: PASCHIM MEDINIPUR, (W.B.) PIN: 721166
NAAC Accredited Grade 'B' College

Ref. No. SSM/B.P./124/24

Date: 23.7.2024

TENDER NOTICE

E-Tenders are invited from eligible Licensed Contractors / Firms having successfully completed similar nature of works with adequate working experience and financial capabilities. Intending bidder may download the tender documents from the website <https://wbtenders.gov.in>. Submission of Tenders: a) Pre-qualification / Technical Bid and Financial Bid both will have to be submitted Online concurrently duly digitally signed in the website <https://wbtenders.gov.in> as per time schedule stated herein under. Time will be reckoned as per Server Clock. (b) The financial Bid of the prospective tenders will be opened only if the tenderer qualifies in the Technical Bid. The decision of the Tender inviting Authority will be final and binding to all concerned and no challenge against such decision will be entertained.

Principal

Sabang Sajanikanta Mahavidyalaya

Principal

Sabang Sajanikanta Mahavidyalaya
P.O.- Lutunia, Dist.- Paschim Medinipur

Copy to:

1. The College Notice Board.
2. The Notice Board of the Local Administrative Office i.e Panchayet Office, Lutunia, Sabang, Paschim Medinipur.
3. The Notice Board of the Local Administrative Office i.e B.D.O Office, Sabang, Paschim Medinipur.
4. The College Website: www.sabangcollege.ac.in
5. The Guard File.





SABANG SAJANIKANTA MAHAVIDYALAYA

P.O. : LUTUNIA, DIST. : PASCHIM MEDINIPUR, (W.B.) PIN : 721166
NAAC Accredited Grade 'B' College

Ref. No. SSM/2425/01R.....

Date: ..23.07.2024

Reference No. SSKM/Biodiversity Park/01/2024-25

E-Tenders are invited from eligible Licensed Contractors / Firms having successfully completed similar nature of works with adequate working experience and financial capabilities. Intending bidder may download the tender documents from the website <https://wbenders.gov.in>. Submission of Tenders: a) Pre-qualification /Technical Bid and Financial Bid both will have to be submitted Online concurrently duly digitally signed in the website <https://wbenders.gov.in> as per time schedule stated herein under. Time will be reckoned as per Server Clock. (b) The financial Bid of the prospective tenders will be opened only if the tenderer qualifies in the Technical Bid. The decision of the Tender inviting Authority will be final and binding to all concerned and no challenge against such decision will be entertained.

Sl. No	Name of the work	Estimated Amount (Rs.)	Earnest Money (Rs.)	Price of Technical & Financial Bid documents and other annexure (non-refundable) (Rs.)	Period of Completion	Eligibility of Contractor
1.	Establishment of Biodiversity Park at Sabang Sajanikanta Mahavidyalaya Campus at- Lutunia, P.S.- Sabong, Dist.- Paschim Medinipur, Pin-721166	15,30,372.00	30607.00	2505.00	15 DAYS	Agencies having establishment credentials not less than 40% of estimated amount put to tender in a single job of similar nature of works within last Three Years.



14. Date & Time of Schedule :-

Sl. No.	Particulars	Date & Time
1	NIT Publish Date	24/07/2024 at 10.00 Hours
2	Document Download Start Date	24/07/2024 at 10.00 Hours
3	Bid Submission Start Date (both Technical and Financial).	24/07/2024 at 10.00 Hours
4	Bid Submission End Date (both Technical and Financial).	08.08.2024 at 16:00 Hours
5	Date of opening of Technical Bid	13.08.2024 up to 16:00 Hours
6	Date of uploading the list of technically qualified bidder.	To Be Informed Latter.
7	Date of opening of Financial Bid	To Be Informed after Technical Evaluation
8.	Date of uploading of Financial Evaluation	To Be Informed after Technical Evaluation
9.	Submission of DD in original (for EMD) by personal i.e. hand delivery in case of L1 Bidder	Within 7 days from the date of intimation to the L1 Bidder.



<p>10. Eligible criteria</p>	<p>a) Tender papers may be downloaded from https://wb-tenders.gov.in website by the bonafide outsider and resourceful contractors who successfully executed similar nature of project having Completion Certificate not less than 40% of Estimated amount in Government / Semi Government / Organization / Autonomous body.</p> <p>b) Tender should submit the scanned copies in the electronic format at proper place of the following documents :</p> <p>i) Valid Trade License of the Company.</p> <p>ii) PAN Card</p> <p>iii) Valid Acknowledgement of IT returns (for last 3 years).</p> <p>iv) P.Tax Challan for current financial Years 2023-24 / up-to date P.Tax Payment Certificate valid upto 31.03.2024.</p> <p>v) Valid document for GST Registration.</p> <p>vi) The Credential / Completion Certificate of Similar nature of work (Amount not less than 40% of Estimated Amount) shall be submitted for last 3(three) years [2021-22 to 2023-24] in Government / Semi Government / Organization / Autonomous body.</p>
------------------------------	--

The intending tenderer shall submit only one application as Annexure-I available with this NIT with copies of the following documents which will be verified with the original.

Authority reserves the right not to allow the agency to work/construct in the project under the following circumstances:

- Delay in delivery in completion of job in various phases.
- Performance in terms of quality of materials and workmanship.
- Litigation / court cases.
- Those who have satisfied all eligible criteria will be treated as L1 Bidder. The authority has the right to select who will be L1 bidder.



General information to the Agencies:

1. Tender Application Fees Rs. 2505/- (Rupees two thousand five hundred five) only pay through ECS/Direct Transfer into the PNB A/C No. 0409010100309, IFSC – PUNB0040920, SABANG Branch at the time of submission of Tender. (Enclose scan copy with Tender documents).
2. EMD/Bid security in form of DD/Bankers Cheque shall be made from any Nationalized Bank in favour of 'PRINCIPAL, SABANG SAJANIKANTA MAHAVIDYALAYA' payable at PNB Sabang Branch, Paschim Medinipur and submit as Soft Copy (Scan copy of Original EMD). The L1 bidder shall submit the hard copy of documents to the Tender Inviting Authority with the acceptance letter of the LOI. Failure to submit the hard copy with the acceptance letter within the time period prescribed for the purpose may be considered as an attempt to disturb the Tendering process and dealt with accordingly including black listing of the bidder.
3. If the applicant is an authorized signatory he should submit Registered Power of Attorney (in case of Partnership firm, Limited Company) document of authorization in his favour along with the application. In case of partnership firm, copies of the registered partnership deed are to be submitted with the tender documents. In case of Limited company, copies of memorandum are to be submitted with the tender documents.
4. Authority takes no responsibility for any delay / loss / non-receipt of tender document or any other letter sent by post or either way.
5. Authority reserves the right to reject or accept or split any or all tenders / bids without assigning any reasons whatsoever.
6. The successful tenderer shall comply with the provision of contract labour (Regulation & abolition) Act. 1970 other statutory relevant Act. such as Educational Cess etc. and subsequent amendment thereof.
7. Interested bidder are requested to visit the site and inspect the system, before quoting the rates by taking permission from the Tender Inviting Authority, SABANG SAJANI KANTA MAHAVIDYALAYA, on any working days from 11.00 a.m. to 2.30 p.m.
8. Submission of tender will signify the acceptance of all terms and conditions of the contract as mentioned herewith.
9. Any request for extension of time for submission of tender will not be accepted.



10. Agencies can contact with the authority for clarification and physical verification, with prior permission.
11. Agreements will be executed as per WB Form No. 2911/II (Part) uploaded with this NIT.

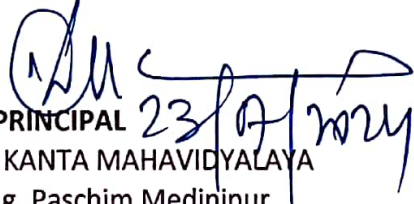
The Financial Bid :

- a) The rate quoted by the vendor shall be inclusive of all taxes.
- b) All other charges like insurance charges, Freight, hire charges of machine, tools, etc. as would be required for completion of the work shall also be considered by the L1 Bidder in the rates quoted above or less or estimated amount. **No claim what so ever on this account will entertained.**
- c) **Escalation cost will not be allowed under any circumstances.**

The agencies shall carefully read the Tender Paper, terms and conditions as mentioned above shall have to be accepted by them.

College Authority reserves all the right to refuse permission to any applicant/Tenderer without assigning any reason whatsoever.




PRINCIPAL 23/07/2024
SABANG SAJANI KANTA MAHAVIDYALAYA
Lutunia, Sabang, Paschim Medinipur
Principal
Sabang Sajani Kanta Mahavidyalaya
P.O.- Lutunia, Dist. Paschim Medinipur

INSTRUCTION TO BIDDERS

Instruction /Guidelines for tenders for electronic submission of tenders online have been annexed for assisting the contractors to participate in e-tendering:

1. Registration of Contractor: Any contractor willing to take part in the process of e-Tendering will have to be enrolled & registered with the Government e-Procurement system through logging on to <https://wbtenders.gov.in>. The contractor is to click on the link for e-Tendering site as given on the web portal.
2. Digital Signature Certificate (DSC) : Each contractor is required to obtain a class – II or Class - III Digital Signature Certificate(DSC) for submission of tenders from the approved service provider of the national information's Centre(NIC) on payment of requisite amount. DSC is given as a USB e-Token.
3. Collection of Tender documents: The contractor can search and download NIT & Tender documents electronically from computer once he logs on to the website using the Digital Signature Certificate. This is the only mode of collection of Tender documents.
4. Submission of Tenders :
 - a) General process of submission : Tenders are to be submitted through online to the website stated in Cl-1 in two folders at a time for each work, one is Technicalbid and other is Financial Bid before the prescribed date and time using the Digital Signature Certificates.
 - b) Technical Bid : Technical Bid contain scanned copies of the following further in two cover (folder)

A-1 . Statutory Cover Containing

- i) Demand Draft/Pay Order towards earnest money (EMD) as prescribed in the NIT.
- ii) NIT (Download the NIT and upload the same by digitally sign)
- iii) Annexure-I (Scan copies of duly fill-up (including manual Signature of the contractor with seal and date) Declaration as per prescribed format and All other Forms.

N.B. : Bidder must download NIT & all other addendum, Corrigendum, etc. whatever documents uploaded by the department in the web and must go through carefully before quoting his rate.

A-2. Non-Statutory/Technical documents cover containing –

Sl. No.	Category Name	Sub-Category Description	Details
A.	Certificates	Certificates	i) PAN Card ii) P.Tax Challan for current financial year 2023-24/ upto date P.Tax Payment Certificate valid upto 31.03.2024 iii) Valid document for GST Registration. iv) Valid Acknowledgement of IT Return (for last 3 years) and turnover certificate from Chartered Accountants.



B.	Company Details	Company Details-1	i) Valid Trade License of the company ii) Partnership Deed iii) Society Registration, Power of Attorney iv) MoA/MoU etc. as applicable.
C.	Financial Info	Work in Hand	List of works which are in hand/progress
D.	Credential	Credential-1	i) The Credential / Completion Certificate of Similar nature of work (Amount not less than 40% of Estimated Amount) shall be submitted for last 3(three) years [2015-16 to 2017-18] in Government / Semi Government / Organization / Autonomous body.

Click the check boxes beside the necessary documents in the My Document list and then click the tab "Submit Not Statutory Documents" to send the selected documents to Non Statutory folder. Next click the tab "Click to Encrypt and upload" and then click the "Technical" Folder to upload the Technical Documents.

Note: Failure of submission of any of the above mentioned documents (as stated in A-1 and A-2) will render the tender liable to summarily rejected for both statutory & non-statutory cover.

c) Financial Bid:

- i) The financial bid should contain the following documents in one cover (folder) i.e., Bill of Quantities (BOQ). The contractor is to quote the rate through online in the space marked for quoting rate in the BOQ.
- ii) Only downloaded copies of the above documents are to be uploaded, virus scanned & Digitally Signed by the contractor.

ci) Opening & Evaluation of Tender :

Opening of Technical Bid :

- i) Technical bid will be opened by the College Authority along with the member of the tender committee, **SABANG SAJANIKANTA MAHAVIDYALAYA**. Statutory Cover (Folder) would be opened first & if found in order and correct Non Statutory Cover (folder) will be opened. If there is any deficiency in the Statutory & Non-Statutory documents the tender will summarily be rejected.
- ii) Decrypted (transformed into readable formats) documents of the non statutory cover will be downloaded & handed over to the evaluation committee.
- iii) List of technically qualified tenderers would be uploaded.

Opening and evaluation of Financial Bid:

- i) Financial bid of tenderers declared technically eligible by the Tender Evaluation Committee will be opened electronically and bidders are requested to visit college website www.sabangcollege.ac.in regularly during the tender process.

6. Penalty for suppression /distortion of facts :

Submission of false document by tenderer is strictly prohibited



Annexure – I

DECLARATION

- a) I / We hereby declare that I/We shall treat the tender documents; item specification and other records connected with the work as secret / confidential documents and shall not communicate the same or use the information in any matter prejudicial to the safety of the country.
- b) I/We hereby declare that I/We have gone through and understood the various terms and conditions/clauses of the contract documents/booklet of the Institute regarding details of the safety norms/regulations/procedure, etc to be followed at the work site and agree to abide by the same. I/We hereby intend to tender for the subject work.
- c) I/We hereby declare that the signature in all the pages of the tender documents is signed by me.

Signature of the contractor with seal and date

Full name of the contractor

Full Address

.....

Phone No.

Registration No.

